



**Prorate & Fuel Tax Services
Fuel Tax Refund Section
P O Box 9228
Olympia, WA 98507-9228**

STATE OF WASHINGTON

DEPARTMENT OF LICENSING

IMPORTANT NOTICE – 2004

Fuel Tax Refund Information for Boaters

For fast service to get a fuel tax refund on fuel used in boats, download and print off the **“Application for Fuel Tax Refund Permit Account,”** on the Department of Licensing’s (DOL) website at www.dol.wa.gov. On the DOL home page, click on “FORMS,” then “Prorate & Fuel Tax Forms.” This will take you to basic information and the application necessary to get your fuel tax refund.

On the application please fill in your personal information and on line 6 write “boat” for your description of fuel usage. Please sign, date and return the application to the Fuel Tax Exempt Unit at the above address, or FAX it to (360) 570-7843. **Please do not send your fuel invoices at this time.**

When we receive your application, we'll set up a fuel tax refund permit account for you. Then we'll send back a claim form and a wallet ID card. The claim form is used to fill in the total GALLONS of fuel purchased (on lines 2, 4, 8, 24 and 29) for your boat. You can purchase your fuel from gas stations or marinas. The wallet ID card is used as identification at some marinas where you can fill in their paperwork, and buy fuel tax-free. The marinas do this as a convenience for you.

It's a good idea to read all the information on the back of the claim form. Please fill in your WN (Washington), documented or out-of-state boat registration number. Your refund permit account will be set up in the name(s) of the boat owner(s). If your boat is registered out-of-state or documented, please send a copy of the registration with your application. List your boat as your equipment, and name the year and make.

A minimum of 71 gallons of fuel must be purchased prior to submitting each claim. Please sign, date and return the claim form along with your fuel invoices, in date order (oldest on top). We will accept original or copied invoices up to 13 months old (by the postmark when we receive your claim). **Invoice refund requirements are listed on the back of the claim form.** Please send all invoices dated *within your designated claim period*, because we cannot accept "overlaps." We'll review your claim, and send a refund check for marine usage, less sales tax and a one-cent per gallon deduction for the Coastal Protection Fund. A new claim form will also be mailed to you.

If you have any questions, please call our office at (360) 664-1838.